

1 Call meeting to order.

**BACKGROUND AND DISCUSSION**

Commissioner Herring joined the meeting via video and the rest of the Board was physically present.

**MOTION**

The meeting was called to order at 1830.

**MOTION RESULTS: OPPOSED**

**IN FAVOR**

**PRESENT**     Commissioner Dorsett     Commissioner Herring     Commissioner Schaefer  
                  Commissioner Gallaher     Commissioner Murphy

**ABSENT:**     Commissioner Dorsett     Commissioner Herring     Commissioner Schaefer  
                  Commissioner Gallaher     Commissioner Murphy

2 Citizens Communications: Community members may address the Board of Commissioners.

**BACKGROUND AND DISCUSSION**

There were no members from the community present either physically or online.

**MOTION**

**MOTION RESULTS: OPPOSED**

**IN FAVOR**

**PRESENT**     Commissioner Dorsett     Commissioner Herring     Commissioner Schaefer  
                   Commissioner Gallaher     Commissioner Murphy

**ABSENT:**     Commissioner Dorsett     Commissioner Herring     Commissioner Schaefer  
                   Commissioner Gallaher     Commissioner Murphy

- 3 Discuss and take action on the minutes from the April 9th and February 18, 2020 Board Meetings.

**BACKGROUND AND DISCUSSION**

The minutes were provided to the Board prior to the meeting.

**MOTION**

Motion was made by Commissioner Gallaher to accept the minutes as presented. The motion was seconded by Commissioner Murphy and passed unanimously with all in favor.

**MOTION RESULTS: OPPOSED 0**

**IN FAVOR 5**

**PRESENT**  Commissioner Dorsett  Commissioner Herring  Commissioner Schaefer  
 Commissioner Gallaher  Commissioner Murphy

**ABSENT:**  Commissioner Dorsett  Commissioner Herring  Commissioner Schaefer  
 Commissioner Gallaher  Commissioner Murphy

- 4 Discuss and take action on report from staff related to apparatus and equipment, including the possibility of declaring items as surplus.

**BACKGROUND AND DISCUSSION**

Staff discussed with the board the idea of going through old equipment and declaring it as either surplus or salvage. The board, while not directly ordering staff to do so, they had a strong desire that any VFD that might be able to use this equipment had the ability to acquire it if the district was going to salvage it or declare it as surplus.

**MOTION**

A motion by Commissioner Dorsett was made to allow the fire chief to inventory and surplus all non-usable equipment as deemed appropriate by staff. This was seconded by Commissioner Schaefer and passed unanimously with all in favor.

**MOTION RESULTS: OPPOSED 0**

**IN FAVOR 5**

**PRESENT**  Commissioner Dorsett  Commissioner Herring  Commissioner Schaefer  
 Commissioner Gallaher  Commissioner Murphy

**ABSENT:**  Commissioner Dorsett  Commissioner Herring  Commissioner Schaefer  
 Commissioner Gallaher  Commissioner Murphy

5 Discuss and take action on District Policies, to include adoption of an investment and capitalization policy.

**BACKGROUND AND DISCUSSION**

The board discussed the capitalization policy submitted by staff.

**MOTION**

A motion to adopt the capitalization policy, as presented by staff, was made by Commissioner Gallaher and seconded by Commissioner Murphy. The motion passed with all in favor.

**MOTION RESULTS: OPPOSED 0**

**IN FAVOR 5**

**PRESENT**  Commissioner Dorsett  Commissioner Herring  Commissioner Schaefer  
 Commissioner Gallaher  Commissioner Murphy

**ABSENT:**  Commissioner Dorsett  Commissioner Herring  Commissioner Schaefer  
 Commissioner Gallaher  Commissioner Murphy

6 Discuss and take action on presentation from Auditor for the FY 18/19 District audit.

**BACKGROUND AND DISCUSSION**

The auditor presented the board with the audit for the fiscal year 18-19 remotely.

**MOTION**

A motion was made by Commissioner Gallaher to accept the audit as presented and instruct staff to submit the audit to the Hayes and Caldwell County officials. The motion was seconded by Commissioner Murphy and passed unanimously with all in favor.

**MOTION RESULTS: OPPOSED 0**

**IN FAVOR 5**

**PRESENT**     Commissioner Dorsett     Commissioner Herring     Commissioner Schaefer  
                  Commissioner Gallaher     Commissioner Murphy

**ABSENT:**     Commissioner Dorsett     Commissioner Herring     Commissioner Schaefer  
                  Commissioner Gallaher     Commissioner Murphy

- 7 Discuss and take action on capital improvements to District property, to include current construction projects at the FM 2001 fire station and future considerations for the FM 1854 fire station.

**BACKGROUND AND DISCUSSION**

The board discussed considering Station 7 being closed for about a 1-month period for possible repair and renovation to be included in the next budget. Additionally, the board discussed the idea of having a public announcement related to the improvements to the fire station on 2001, and there was some discussion of which station should be No. 8 and which number should be 7. No action was taken on this item.

**MOTION**

**MOTION RESULTS: OPPOSED**

**IN FAVOR**

**PRESENT**     Commissioner Dorsett     Commissioner Herring     Commissioner Schaefer  
                  Commissioner Gallaher     Commissioner Murphy

**ABSENT:**     Commissioner Dorsett     Commissioner Herring     Commissioner Schaefer  
                  Commissioner Gallaher     Commissioner Murphy

- 8 Receive report and take action from Treasurer and District's staff related to review financial statements and consider action regarding: planned purchases, payroll, expense reports, invoices and transfer of funds.

**BACKGROUND AND DISCUSSION**

The board reviewed the invoices, No. 30 and 31, from TCFR, and staff went over the financial summaries, P & L and budget to actual reports and discussed the various differences between the QuickBooks and the internal accounting system.

**MOTION**

A motion was made by Commissioner Gallaher to approve the bills as presented for the previous month, including the Invoices 30 and 31 from TCFR. Commissioner Schaefer seconded the motion, and the motion passed unanimously with all in favor.

**MOTION RESULTS: OPPOSED 0**

**IN FAVOR 5**

**PRESENT**  Commissioner Dorsett  Commissioner Herring  Commissioner Schaefer  
 Commissioner Gallaher  Commissioner Murphy

**ABSENT:**  Commissioner Dorsett  Commissioner Herring  Commissioner Schaefer  
 Commissioner Gallaher  Commissioner Murphy



9 Discuss and take action related to an update by staff on the COVID 19 response and community outreach.

**BACKGROUND AND DISCUSSION**

Staff discussed with the board the outreach efforts that were made regarding COVID-19 and showed the needs within the community by various zip codes. No action was taken on this item.

**MOTION**

**MOTION RESULTS: OPPOSED**

**IN FAVOR**

**PRESENT**     Commissioner Dorsett     Commissioner Herring     Commissioner Schaefer  
                  Commissioner Gallaher     Commissioner Murphy

**ABSENT:**     Commissioner Dorsett     Commissioner Herring     Commissioner Schaefer  
                  Commissioner Gallaher     Commissioner Murphy

10 Adjourn

**BACKGROUND AND DISCUSSION**

**MOTION**

A motion to adjourn at 1932 was made by Commissioner Murphy and seconded by Commissioner Gallaher. The motion passed with all in favor.

**MOTION RESULTS: OPPOSED 0**

**IN FAVOR 5**

**PRESENT**  Commissioner Dorsett  Commissioner Herring  Commissioner Schaefer  
 Commissioner Gallaher  Commissioner Murphy

**ABSENT:**  Commissioner Dorsett  Commissioner Herring  Commissioner Schaefer  
 Commissioner Gallaher  Commissioner Murphy