

1 Call meeting order.

**BACKGROUND AND DISCUSSION**

**MOTION**

**MOTION RESULTS: OPPOSED**

**IN FAVOR**

**PRESENT**     Commissioner Dorsett     Commissioner Herring     Commissioner Schaefer  
                   Commissioner Gallaher     Commissioner Murphy

**ABSENT:**     Commissioner Dorsett     Commissioner Herring     Commissioner Schaefer  
                   Commissioner Gallaher     Commissioner Murphy

2 Citizens Communications: Community members may address the Board of Commissioners.

**BACKGROUND AND DISCUSSION**

**MOTION**

**MOTION RESULTS: OPPOSED**

**IN FAVOR**

**PRESENT**     Commissioner Dorsett     Commissioner Herring     Commissioner Schaefer  
                   Commissioner Gallaher     Commissioner Murphy

**ABSENT:**     Commissioner Dorsett     Commissioner Herring     Commissioner Schaefer  
                   Commissioner Gallaher     Commissioner Murphy

3 Discuss and take action on the minutes from the November 19, 2019 Board Meeting.

**BACKGROUND AND DISCUSSION**

The previous meeting's minutes have been provided to the Board for consideration of approving.

Staff recommends that the Board accept the minutes presented unless there are errors or modifications the Board would like to have made.

**MOTION**

**MOTION RESULTS: OPPOSED**

**IN FAVOR**

**PRESENT**     Commissioner Dorsett     Commissioner Herring     Commissioner Schaefer  
                   Commissioner Gallaher     Commissioner Murphy

**ABSENT:**     Commissioner Dorsett     Commissioner Herring     Commissioner Schaefer  
                   Commissioner Gallaher     Commissioner Murphy

- 4 Discuss and take action on the design and financing of the capital improvements related to the fire station on FM 2001.

**BACKGROUND AND DISCUSSION**

Rough numbers currently under discussion are as followings: For demo of 3 overhead doors, removal wall sheets and bring, provide and install steel framing and new sheet metal at overhead door openings, remove existing apron, remove bollards, excavate 4 feet out, back fill for foundation pad, engineering, setting of anchor bolts, install of metal building (60 by 60), install of 3 overhead doors with 1 row of glass each, 1" insulation on walls and roof, apparatus floor markings, overhead electrical service, lighting for new apparatus room, apron in front of the station (40' by 60'), this does not include architectural design, MEP, site plan or site work, septic system, fire marshal requirements, ADA requirements, utility connection, signage, landscaping, flag pole, water retention. The total cost is roughly estimated at \$316,821.78. The finish out of the living space is estimated to be equal to the previously mentioned work. Thus with site work, a rough estimate is that the total project will be closer to \$750,000. Again, these are very preliminary numbers that are leaning towards the upper end.

**MOTION**

**MOTION RESULTS: OPPOSED**

**IN FAVOR**

**PRESENT**     Commissioner Dorsett     Commissioner Herring     Commissioner Schaefer  
                  Commissioner Gallaher     Commissioner Murphy

**ABSENT:**     Commissioner Dorsett     Commissioner Herring     Commissioner Schaefer  
                  Commissioner Gallaher     Commissioner Murphy

- 5 Discuss and take action on report from staff related to operations of the District which will include staffing, dispatching, equipment, maintenance, training, policies and procedures and planning.

**BACKGROUND AND DISCUSSION**

Staff would like to discuss the current plan for staffing an engine and putting additional staff on for new years eve.

**MOTION**

**MOTION RESULTS: OPPOSED**

**IN FAVOR**

**PRESENT**     Commissioner Dorsett     Commissioner Herring     Commissioner Schaefer  
                   Commissioner Gallaher     Commissioner Murphy

**ABSENT:**     Commissioner Dorsett     Commissioner Herring     Commissioner Schaefer  
                   Commissioner Gallaher     Commissioner Murphy

- 6 Receive report and take action from Treasurer and District's staff related to review financial statements and consider action regarding: planned purchases, payroll, expense reports, invoices and transfer of funds.

**BACKGROUND AND DISCUSSION**

Bank Balances

3760 - \$ 771,085.00  
9664 - \$ 253,029.00  
6334- \$ 432.00  
FLNB \$ 1,024,546.00

S00- \$ 98,562.99  
S60- \$ 124,430.16  
AT \$ 222,993.15

Total \$ 1,247,539.15 (last months funds were \$1,184,796)

TCFR has a reimbursement invoice in the amount of \$537.19 for Surety Bond and Chain Saw Blades that will be presented at the Board Meeting. In January, TCFR will bill the District for the first quarter of staffing and service contract amount.

The District treasured as been provided the bills for November 2019 along with the bank statements. It should be noted that staff will be making efforts to start transferring funds to the Texpool account in the coming weeks.

**MOTION**

**MOTION RESULTS: OPPOSED**

**IN FAVOR**

**PRESENT**     Commissioner Dorsett     Commissioner Herring     Commissioner Schaefer  
                   Commissioner Gallaher     Commissioner Murphy

**ABSENT:**     Commissioner Dorsett     Commissioner Herring     Commissioner Schaefer  
                   Commissioner Gallaher     Commissioner Murphy

7 Adjourn

**BACKGROUND AND DISCUSSION**

**MOTION**

**MOTION RESULTS: OPPOSED**

**IN FAVOR**

**PRESENT**    Commissioner Dorsett    Commissioner Herring    Commissioner Schaefer  
 Commissioner Gallaher    Commissioner Murphy

**ABSENT:**    Commissioner Dorsett    Commissioner Herring    Commissioner Schaefer  
 Commissioner Gallaher    Commissioner Murphy